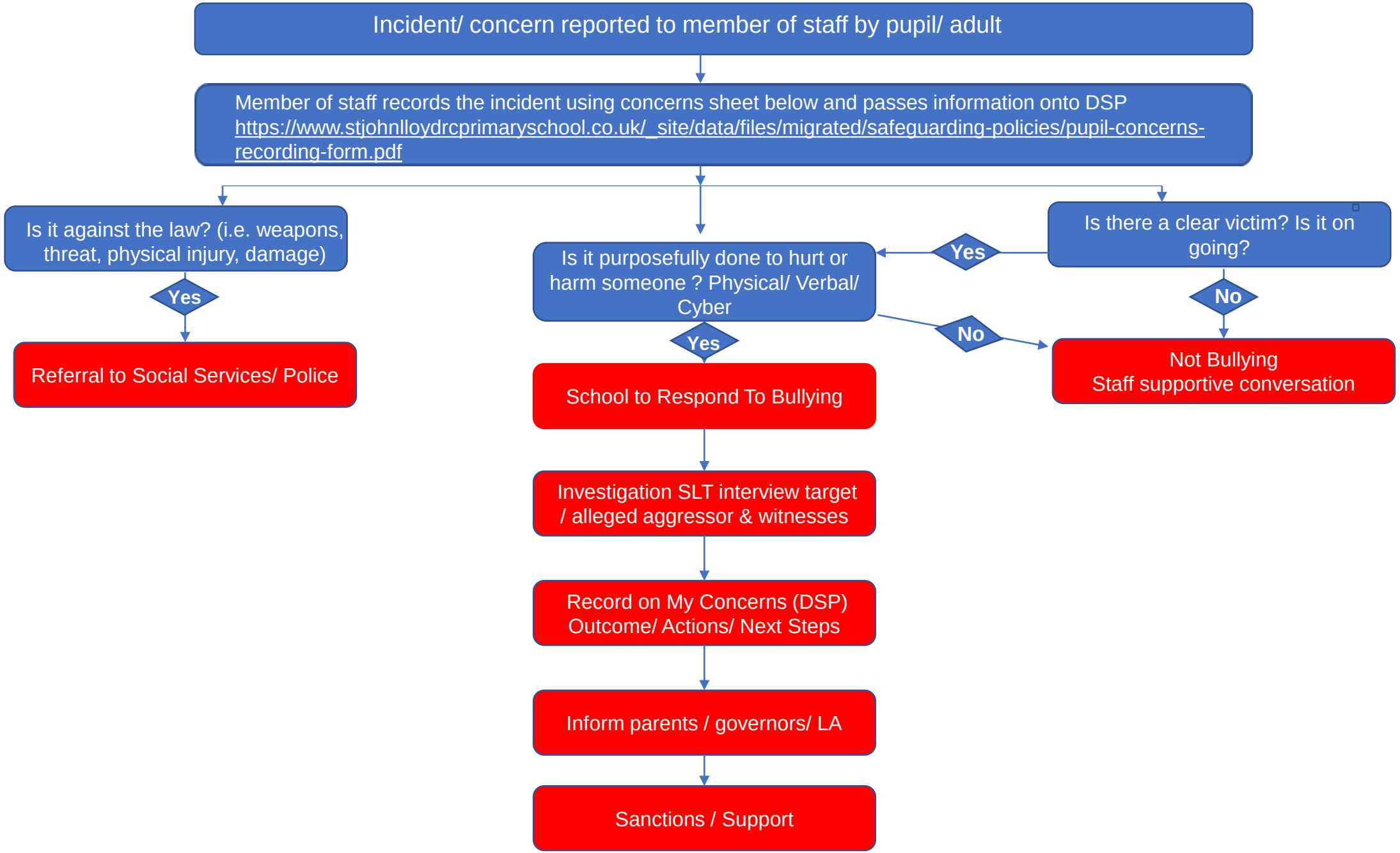
Incident/ concern reported to member of staff by pupil/ adult
Member of staff records the incident using concerns sheet below and passes information onto DSP https://www.stjohnlloydrcprimaryschool.co.uk/_site/data/files/migrated/safeguarding-policies/pupil-concerns-recording-form.pdf
Is it against the law? (i.e. weapons, threat, physical injury, damage)
Yes
Referral to Social Services/ Police
Is it purposefully done to hurt or harm someone ? Physical/ Verbal/ Cyber
Yes
School to Respond To Bullying
Investigation SLT interview target / alleged aggressor & witnesses
Record on My Concerns (DSP) Outcome/ Actions/ Next Steps
Inform parents / governors/ LA
Sanctions / Support
Is there a clear victim? Is it on going?
Yes
No
No
Not Bullying
Staff supportive conversation