



Ysgol Gynradd St John Lloyd RC Primary School

Brynala Way, Trowbridge, Cardiff CF3 1SX

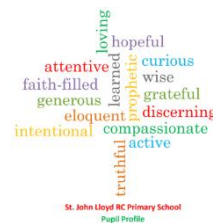
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<https://www.stjohnlloydrcprimaryschool.co.uk>

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Dear Parent

Following routine register checks by the attendance officer it has been noted that your child has been late on a number of occasions this year. Your child is often late after registration at 9am and they miss key information at the start of lessons which can then make it difficult for them to follow the rest of the lesson. This lateness also disrupts the learning of other pupils. When a pupil arrives late to a lesson, the teacher has to stop what they are doing to greet them and get them settled in, breaking the flow of the lesson and making it difficult for other pupils to concentrate.

As a school we understand that on rare occasions, due to unforeseen circumstances, being late is unavoidable, however we are concerned that recently your late arrival at school is becoming more regular. Under the Education Act 1996 parents have a duty to ensure that their children attend school regularly and on time.

If there are any reasons making it difficult for your child to get to school on time please do contact the office so we can discuss this and work together to best support you. If you have difficulty in bringing your child to school please be aware that we have a free breakfast club available which opens at 8am daily. Please notify the office if you would like to reserve a place.

Over the next term, the school attendance officer will continue to monitor attendance and punctuality and will invite you to attend a meeting in school should this pattern of lateness continue or further attendance concerns arise. In this instance the Welsh Government policy of issuing a fine for 10 or more lates will apply.

At St John Lloyd RC primary school, the education of your child is paramount and the working relationship between school and home is vital to enable them to be the best they can be.

Thank you in advance for your cooperation.

C HART - HEADTEACHER