**Fun Five Duty to Care Policy**

We at Fun Five Club care for the children in our charge and for the feelings and concerns of their Parent/Carer(s). We wish to work with you to provide the best quality childcare and play opportunities in a pleasant, caring and learning environment.

We will provide:

* A safe, stimulating, nurturing and caring environment
* Learning opportunities and various types of educational and recreational experiences for your child/ren
* Access to trained staff to discuss your child/ren’s development and interpersonal skills
* Consultation on future developments at the club from information collected via Quality of Care Questionnaires
* A snack that will be in line with our healthy eating policy, and to suit your child/ren(s) dietary needs and preferences

We ask in return:

* You book and pay for your child/ren’s place one month in advance and give one months’ notice to terminate your contract with us
* You support and adhere to the Fun Five Policies
* You give notification if your child is unable to attend the club if a place has been reserved
* You give notification if your child is unable to attend the club if he/she has contracted a communicable or infectious disease, which is notifiable under health and safety legislation
* You regularly update us of changes in authorised persons able to collect your child/ren

At the Fun Five Club we aspire and aim to provide the best possible care for children. The highest priority is given to employ qualified, experienced and motivated staff. The aim is to ensure that the children have continuity of care which is responsive to individual needs and combines care and understanding with an informed and experienced approach. By establishing and developing good relationships with the children in our care, staff will strive to gain their trust and be confident in that of all the children, producing well-being, nurture, safety and stability throughout the session. Activities have been designed to give opportunities for the children to experience a variety of safe, stimulating play. The children will be collected from their classroom at the end of their school day and escorted safely to the club, where they will remain until collected by Parent/Carer(s) or a named person. All toys, play materials, educational resources and equipment at the club are of the highest quality and appropriate to the age range of children attending. There is no compromise in respect of health, safety and security of the children.